

COMPETITION ANNOUNCEMENT

for the filling of a unique temporary vacant contractual position

The “Petru Poni” Institute of Macromolecular Chemistry (ICMPP), headquartered in Iași, 41A Aleea Grigore Ghica Vodă, Iași County, organizes a competition for filling a unique temporary vacant contractual position, in accordance with Government Decision no. 1336/28.10.2022 and Emergency Ordinance no. 156/30.12.2024, Article VII (1) and (2), as follows:

Field	Details
Position title	Expert I (specialization - project management), COR code 242101
Number of positions	1 temporary vacant position
Position level	Execution position
Department / Structure	Communication, Projects and Technology Transfer Unit
Working time	Full time, 8 hours per day; 40 hours per week
Duration	Fixed-term

General participation requirements

The general participation requirements are those provided by Article 15 of Government Decision no. 1336/28.10.2022 approving the Framework Regulation on the organization and career development of contractual staff in the public sector paid from public funds.

- holds Romanian citizenship or the citizenship of another Member State of the European Union, of a state party to the Agreement on the European Economic Area (EEA), or Swiss Confederation citizenship;
- knows the Romanian language, both written and spoken;
- has the capacity to work in accordance with the provisions of Law no. 53/2003 - Labor Code, republished, as subsequently amended and supplemented;
- has a state of health appropriate for the position applied for, certified on the basis of a medical certificate issued by the family doctor or by authorized health care units;
- meets the education requirements, seniority in the specialty and, as the case may be, other specific requirements according to the requirements of the position announced for competition;
- has not been finally convicted of an offense against national security, authority, humanity, corruption or service-related offenses, forgery offenses or offenses against the administration of justice, offenses committed intentionally that would make a person incompatible with the exercise of the contractual position for which they apply, except where rehabilitation has intervened;
- is not serving a complementary penalty by which the right to occupy the position, to exercise the profession or trade, or to carry out the activity used to commit the offense has been prohibited, and no safety measure prohibiting the occupation of a position or the exercise of a profession has been ordered against them;
- has not committed the offenses provided for in Article 1 para. (2) of Law no. 118/2019 regarding the National Automated Register concerning persons who have committed sexual offenses, exploitation offenses against persons or minors, as well as for supplementing Law no. 76/2008 regarding the

organization and functioning of the National Judicial Genetic Data System, as subsequently amended, for the fields provided for in Article 35 para. (1) letter h).

Specific requirements

- Long-cycle higher education completed with a bachelor's degree, or Bologna-cycle higher education completed with a bachelor's degree;
- Length of service: at least 7 years;
- Foreign languages: independent-user level knowledge of English (reading, writing, speaking);
- Advanced Microsoft Office skills;
- Specific requirements: knowledge of the national and European Union legal and institutional framework (regulations and directives in the relevant field); proven experience in drafting, coordinating, implementing, and reporting national and European projects / programmes; experience in using the European Union Tenders and Funding platform and the MySMIS platform; knowledge of ICMPP's field of activity is an advantage; ability to self-organize and prioritize tasks; maintaining confidentiality; availability for travel in Romania and abroad.

Description of duties corresponding to the position

- Continuous monitoring of competitively funded opportunities in ICMPP's fields of activity and proactive identification of networking and partnership collaboration opportunities at national and international level;
- Participation in the preparation and submission of project proposals, ensuring alignment with funding requirements and with the strategic objectives of the Institute;
- Participation in ensuring efficient implementation of projects and compliance with funding regulations, including development of the work plan, budget management and reporting, in close communication with the implementation team and the ICMPP support units;
- Participation in internal and external project meetings, workshops, and dissemination activities;
- Systematic identification of the strengths and weaknesses of project proposals (both selected and not selected for funding), organization of internal meetings, and communication thereof to staff for continuous improvement;
- Ensuring archiving of documents relating to ICMPP partnerships and cooperation agreements;
- Maintaining liaison with internal and external stakeholders, including project partners, funding agencies, national contact points, the Romanian Office for Science and Technology to the EU, as well as relevant institutional departments;
- Participation in the ICMPP working group established for the evaluation and selection of project proposals to be submitted to various project competitions;
- Participation in training seminars organized at national and international level;
- Organization of training seminars for ICMPP researchers regarding new information packages and funding opportunities through national / international grants in ICMPP's fields of activity;
- Participation in periodic training carried out by specialists in the field.

Application file

- **a)** competition application form, according to the model provided in Annex no. 2 to the Framework Regulation on the organization and career development of contractual staff;
- **b)** copy of the identity card or any other document attesting identity, according to the law, valid at the time of submission;
- **c)** copy of the marriage certificate or another document by which the change of name was made, where applicable;

- **d)** copies of the documents attesting the level of studies and of other documents attesting the completion of specializations, as well as copies of the documents attesting fulfillment of the specific conditions requested by the public authority or institution;
- **e)** copy of the employment record book and of the certificate issued by the employer for the period worked, attesting length of service;
- **f)** criminal record certificate or, as the case may be, an extract from the criminal record;
- **g)** medical certificate attesting the state of health appropriate for the position, issued by the candidate's family doctor or by authorized health care units no more than 6 months before the conduct of the competition;
- **h)** at least two recommendations supporting experience in project / grant management;
- **i)** Curriculum Vitae, Europass model.

Competition calendar

No.	Activity	Date and time
1	Publication of the announcement	03.03.2025
2	Submission of application files at the "Petru Poni" Institute of Macromolecular Chemistry Iași, 41A Aleea Grigore Ghica Vodă, Iași County	10.03.2025, 15:00
3	Selection of application files by the competition committee members and posting on the ICMPP website	11.03.2025, 16:00
4	Submission of appeals regarding the file selection results	12.03.2025, 12:00
5	Publication of the appeal resolution result	12.03.2025, 16:00
6	Written examination	18.03.2025, 10:00
7	Publication of the written examination result	19.03.2025, 10:00
8	Submission of appeals regarding the written examination result	20.03.2025, 12:00
9	Publication of the appeal resolution result	20.03.2025, 16:00
10	Interview	21.03.2025, 10:00
11	Communication of the results after the interview	21.03.2025, 16:00
12	Submission of appeals regarding the interview result	24.03.2025, 12:00
13	Publication of the appeal resolution result	24.03.2025, 15:00
14	Publication of the final competition result	24.03.2025, 16:00

Topics

1. Organization and functioning of the Romanian Academy.
2. Organization and functioning of ICMPP Iași.

3. National and European priorities in the competitive financing of RDI projects.
4. National and European sustainable development strategies.
5. Strategic plan for developing the research component through national / international projects.

Bibliography

6. Law no. 752/2001 on the organization and functioning of the Romanian Academy, republished.
7. Statute of the Romanian Academy, published in the Official Gazette of Romania, Part I, no. 1152/2021, as subsequently amended and supplemented.
8. Regulation on the organization and functioning of ICMPP: https://icmpp.ro/public_info.php
9. ICMPP Internal Regulation rev. 5 available at: https://icmpp.ro/public_info.php
10. Law no. 183 of 10 June 2024 on the status of research, development and innovation staff: <https://lege5.ro/Gratuit/ge2tenjzgezto/legea-nr-183-2024-privind-statutul-personalului-de-cercetare-dezvoltare-si-inovare>
11. Articles 538-562 of Emergency Ordinance no. 57 of 3 July 2019 regarding the Administrative Code, as subsequently amended and supplemented: <https://legislatie.just.ro/Public/DetaliuDocumentAfis/215925>
12. National Research, Development and Innovation Plan 2022-2027.
13. National Research, Innovation and Smart Specialization Strategy (2022-2027): <https://www.mcid.gov.ro/programe-nationale/strategia-nationala-de-cercetare-inovare-si-specializare-inteligenta-2022-2027/>
14. Horizon Europe Programme: https://research-and-innovation.ec.europa.eu/funding/funding-opportunities/funding-programmes-and-open-calls/horizon-europe_en
15. Specific rules of the Horizon Europe programme (AGA - Annotated Grant Agreement): https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/aga_en.pdf
16. National Strategy regarding the Circular Economy: <https://dezvoltaredurabila.gov.ro/strategia-nationala-privind-economia-circulara-13409762>
17. National Recovery and Resilience Plan: <https://proiecte.pnrr.gov.ro/>

Additional information

Additional information may be obtained by phone at 0332 880 050 ext. 207, by e-mail at pricob.narcis@icmpp.ro, and on the website www.icmpp.ro. Contact person: Narcis PRICOB, Legal Adviser I - Human Resources / SRUS, within the "Petru Poni" Institute of Macromolecular Chemistry (ICMP).